

Fees and Charges in 2019

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Fees and charges types and categories

The total cost of completing a nationally recognised qualification or a pre-accredited bridging course consists of:

- **Tuition Fee** – depends on the number of scheduled hours for the course and eligibility for a government subsidised place.
- **Administration Fee** – charged by the Centre to cover admin overheads incurred in the provision of the course, such as tea and coffee, photocopies of learning and assessment materials and/or maintenance of a student on-line account.
- **Purchase of commercially produced learning and assessment resources**, such as textbooks and manuals required to complete the course. Some resources are compulsory and must be purchased by students, some are optional and class copy may be provided during sessions.

Please note, that Administration Fees and Cost of commercial resources are the same and apply to all students in the course irrespective of the type of tuition fee they have to pay.

There are three different fee categories: Full Fee-for-Service; Full Fee and Concession Fee.

How to work out how much you may have to pay

Step One. Identify if you satisfy the citizenship/residency eligibility criteria.

If No, - you are not eligible for a subsidised place and would have to pay the full fee-for-service amount for the course. **Totals are shown in the row highlighted yellow.**

If Yes, Continue to the next step

Step Two. Identify if you satisfy prior qualification criteria for the course you are interested in. (only applies to nationally recognised qualifications)

If No, you are not eligible for a subsidised place and would have to pay the pay the full fee-for-service amount for the course. **Totals are shown in a row highlighted yellow.**

If Yes, continue to Step Three.

Step Three. Check if you hold current and valid concession card.

If Yes, you would have to pay Concession Fee. **Totals are shown in a row highlighted green.**

If No, you would have to pay Full Fee. **Totals are shown in a row highlighted blue.**

Nationally Recognised Qualifications - Fees and charges schedule, Semester 1, 2019

Prior qualifications criteria apply

Fee Type	CHC52115 Diploma of Community Development - 985 scheduled hours	CHC52015 Diploma of Community Services - 1,120 scheduled hours	CHC 20115 Certificate II in Community Services - 245 scheduled hours
Administration and Membership Fee	\$205	\$205	\$205
Cost of Commercial Resources	\$300	\$35	\$50
Full Fee For Service Tuition Fee (\$6.2 per scheduled hour)	\$6,107	\$6,944	\$1,519
Total Cost for Full Fee For Service Students	\$6,612	\$7,184	\$1,774
Full Fee Tuition Fee (\$1 per scheduled hour)	\$985	\$1,120	\$245
Total Cost for Full Fee Students	\$1,490	\$1,360	\$500
Concession Tuition Fee	\$375	\$375	\$187.50
Total Cost for eligible students with current and valid concession card	\$880	\$615	\$442.50

Pre-accredited courses – Fees and Charges. Semester 1. 2019.

Prior Qualification criteria does not apply

Fee Type	Pre-accredited courses over 20 weeks, 80 hrs	Pre-accredited courses over 40 weeks, up to 120hrs	Pre-accredited courses, over one Term
Administration Fee	\$55	\$55	\$55
Cost Commercial Resources	N/A	N/A	N/A
Full Fee For Service Tuition Fee (\$6.2 per scheduled hour)	\$496	\$744	\$248
Total Cost for Full Fee For Service Students	\$551	\$799	\$303
Full Fee Tuition Fee (\$1 per scheduled hour)	\$80	\$120	\$50
Total Cost for Full Fee Students	\$135	\$175	\$105
Concession Tuition Fee	\$50	\$50	\$50
Total Cost for eligible students with current and valid concession card	\$105	\$105	\$55

Student fees payments policy

1. Full Payment of all fees upfront is preferred, where the total amount payable does not exceed \$1,000. For information on refunds, please refer to Participant Handbook.
2. The full Administration Fee for the course must be paid up-front.
3. For full fee students, 50% of the relevant tuition fee must be paid within 4 weeks and no later than 6 weeks since the commencement of the course. Remaining tuition fee must be paid by the middle of course.
4. For Full Fee for Service Students, payment plan will be negotiated where instalments for tuition yet to be provided will not exceed \$1,000.
5. Payment for commercial resources must be made in advance as instructed by the Trainers.

In cases when students are not able to make full payment upfront, a time-framed Payment Plan will be negotiated.

The Payment Plan will be signed by the student and become a legal contract between the student and the Centre.

Below are two scenarios of how payment plan may work:

1. John enrolled in a Certificate II Course, he is eligible for a subsidised place and does not hold a current and valid concession card.

The full cost for the course for John is \$500.

The course starts on 4 February and finishes on 15 December in the same year.

John must pay \$205 admin fee before the course starts, i.e before 4 February.

John must pay 50% of his tuition fee ($\$245 / 2 = \122.50) within 4 weeks and no later than 6 weeks since the commencement of the course, i.e. John must pay \$122.50 no later than 18 March.

John must pay the remaining 50% of his tuition fees midway through the course, in June. He must pay \$122.50 by 30 June.

There may be a manual to be purchased for the course costing \$35. The Trainer will advise the students in February when they will need that manual and when the money will have to be paid. John has to make sure that he can pay \$35 at two weeks' notice.

John will have his account finalised by 30 June if he makes prompt payments.

2. Maria enrolled in Diploma of Community Development, she is eligible for a government subsidised place and does not hold a concession card.

The full cost for the course for Maria is **\$1,490**.

The course starts in February 2019 and finishes in December 2020.

1. Maria must pay \$205 admin fee before 4 February 2019.
2. Maria must pay 50% of her tuition ($\$985/2=\492.50) fee within 4 weeks and no later than 6 weeks since the commencement of the course. Maria must pay \$492.50 by 18 March 2019.
3. Maria must pay the remaining 50% of his tuition fees midway through the course, in December 2019. She must pay \$492.50 by 1 December 2018.
4. There are a number of textbooks to be purchased for the course, to a total cost of \$300. The costs vary from \$10 to \$150. The Trainer will advise the students in February when they will need which books and when the money will have to be paid. Maria has to make sure that she can pay \$150 at two weeks' notice.

Maria will have her account finalised by end of December 2019.

5. The course is scheduled for two years. Given that Maria has her account finalised as above in December 2019, she will only have to pay \$205 admin fee in February 2020.

Further flexibility can apply for students experiencing financial difficulties:

1. Minimum monthly instalments can be negotiated.
2. Payment plan attached to units of competency completions due.

Recognition of Prior Learning and Self-Paced/On-line fees

Recognition of Prior Learning services provided by SLAC are not subsidised by government for any student.

Self-paced/on-line studies are recommended to candidates holding similar or higher level qualifications and/or having recent work experience in the field; and willing to undertake further professional development.

All RPL and Self-Paced candidates are required to pay admin fees as directed on page 3.

RPL assessment and/or on-line tuition fees will be calculated for each candidate individually and depend on:

- the number of scheduled hours for each unit of competency assessed via RPL;
and
- quality and availability of relevant evidence as per RPL Kit.

When candidate is able to provide sufficient, current, valid and authentic evidence for they competency; and/or undertake self-paced studies using SLAC on-line student portal, it is estimated that RPL fees will be calculated at 50% cost of the full tuition fee for the unit of competency or the course.

For example, Ross enrolled in Certificate IV in Small Business Management by RPL. Ross does not hold relevant qualifications and cannot be granted any credit transfers.

The total number of scheduled hours for the course is 460.

Ross is able to provide evidence satisfying the criteria above.

Ross' RPL assessment fee will be calculated as follows:

50% of total scheduled hours – 230. Unsubsidised fee per hour is \$6.20.

Ross' RPL assessment fee is $230 \times 6.2 = \$1,426$. Ross also has to pay admin fee of \$200.

The whole cost for Ross will be \$1,626.

It will cost Ross the same if he decides to undertake self-paced on-line program.

When candidates hold relevant nationally recognised qualifications issued by TAFE or another RTO, credit transfer for one or some units of competency can be granted.

There is no fee for national recognition of previously attained units of competency. In this case, the fees will be calculated based on scheduled hours for the remaining units of competency. This will be determined during RPL enrolment interview when the Assessor will review candidate's credentials and compare with the qualification packaging rules.