

MINUTES
Annual General Meeting 2020 held on
Wednesday, 11 November, online via Zoom

1. Meeting declared open at 7.05 pm.

Leah Douglas acknowledged the traditional owners of the land and welcomed all to the meeting.

She advised that the meeting is being recorded.

Leah acknowledged special guests: Joe De Souza, life member; Cr Sean O'Reilly (congratulations on being re-elected); newly elected Cr Rhonda Garad, (congratulations and looking forward to working together); outgoing Cr and a great supporter of SLAC Matthew Kirwan; CEO of the Neighbourhood Houses Victoria – Nicole Battle.

Leah thanked all SLAC members, staff and guests for making time to attend the AGM.

Housekeeping. Use reactions in the chat box to move and second. Microphones on mute. Stay until the end – for activities and prizes to be won.

COVID provisions. If anyone did not have a chance to pay the membership fees, we would accept payments later.

The minutes from the last year's AGM, full auditor's report and the annual report are published on the website. The links were emailed before the meeting and also pasted in the chat box for anyone who did not have an opportunity to read through them earlier.

2. Present:

SLAC members: Joe DeSouza, Leah Douglas, David Hawkins, Bev Douglas, Tuan Tran, Adel Dafla, Emma Sayegh, Ranka Trisic, Maria Agelonitis.

SLAC staff and contractors: Elena Sheldon, Christine Hermawan, Mariela Sonn, Karen DeFransz, Sela Aaifou, Shirin Safi, Nooroa Andrew, Hannah Richards, Amina Alkozai, Sonali Gunasekara, Ruth Robson, Hiba Rajab.

Invited guests: Cr Sean O'Reilly, Cr Rhonda Garad, Matthew Kirwan, Nicole Battle (NHVic), Kali Sikiotis (CGD), Angela Holl, Binita Maskey (WASEMA), Tumpor Vrong, Jawid Sayed (Catholic Care)

3. Apologies Received:

Centre Members: Alf DeHombre, Shazia Khanum

Invited Guests: Andrea O'Bryan (Chilsholm SJC), Kim Tao (Cambodian Association), Jo Bricks (CGD Libraries).

Motion: Apologies to be accepted.

Moved: Ranka Trisic

Seconded: Emma Sayegh

Carried

4. Minutes of 2019 AGM, held on 9 October 2019

Links to the documents were pasted in the chat box; and circulated by email prior to the meeting.

Motion: Minutes of AGM 2019 to be accepted as true and correct record of the event.

Moved: Bev Douglas **Seconded:** David Hawkins **Carried**

5. To receive and consider SLAC Annual Report on activities in 2019-2020.

5.1 President's Report 2019-2020

Leah Douglas spoke about the extraordinarily year we all had and how SLAC and CoCO's were able to quickly pivot and continue providing vital services to the community. She noted that SLAC is turning 75 years old in 2020 and reflected on the memories from 2015, when we celebrated publishing the book '70 Years of Doing It Right' marking the 70th anniversary of the organisation. Leah thanked Alf DeHombre, the outgoing Committee member for his contribution to the organisation over the past few years and noted how his work had a positive impact on the organisation.

Leah then acknowledged Emma and Ranka who have completed their first year on the Committee, thanked them for their contributions and expressed hope to continue working with them for years to come. In conclusion, Leah thanked the team of staff, encouraged everyone to read through the Annual Report and invited Elena Sheldon to present the Manager's Report.

5.2 Centre Manager's Report 2019-2020

Annual Report shared on screen.

Elena spoke about the theme of the report: Values. Impact. Stories. She reflected on the impact and the social value of SLAC educational programs. Elena thanked the team for their great work; and acknowledged all the schools and organisations that SLAC works in partnership with.

Motion: SLAC Annual Report 2019-2020 to be accepted.

Moved: Adel Dafla **Seconded:** Bev Douglas **Carried**

6. Financial Report for the year ended 30 June 2020.

The Auditor's report for 2019-2020 was published on the website. The link was sent to all members prior to the AGM.

David Hawkins spoke about SLAC financial position. He noted a small surplus that the organisation was able to make, mainly due to the government support. The pandemic is not over yet, and there are more financial challenges coming. David expressed confidence that with the financial management approaches the Committee and the Manager have, SLAC will be able to survive these unprecedented times.

Motion: SLAC financial report for 2019-2020 to be accepted.

Moved: Emma Sayegh **Seconded:** Adel Dafla **Carried**

7. Appointment of the Auditor for 2020-2021 financial year - Badaway and Associates

Motion: The AGM appoint Badaway and Associates Pty. Ltd auditors for 2020-2021

Moved: Bev Douglas **Seconded:** David Hawkins **Carried**

8. Review of annual membership fees.

Current annual membership fee is \$5. Leah invited for suggestions to change. None were forthcoming.

Motion: SLAC annual membership fee for 2020-2021 to be \$5.

Moved: Ranka Trisic

Seconded: Tuan Tran

Carried

Leah declared the reporting for 2019-2020 complete and invited Nicole Battle, the CEO of NHVic to chair the Elections.

9. Election of Committee for 2020-2021. Elections Chaired by Nicole Battle.

Nicole declared all positions on the Committee vacant.

She announced seven nominations for the Executive and the Committee received 7 days prior to the AGM as per SLAC Constitution, and listed on the Agenda. The list was shown via screen share.

Nicole noted vacancies on the Committee and called for nominations from the floor. None were forthcoming. Nicole encouraged anyone who may be interested to be on the SLAC Committee to approach Leah or Elena later.

Nicole declared 7 positions on the Committee filled by acclamation.

Position	Nominee	Nominated by	Seconded by	Nominee's consent and Declaration Signed/Date
President	Leah Douglas	Emma Sayegh	David Hawkins	09/09/2020
Treasurer	David Hawkins	Leah Douglas	Emma Sayegh	09/09/2020
Vice-president	Bev Douglas	Adel Dafla	Tuan Tran	09/09/2020
Secretary	Adel Dafla	David Hawkins	Ranka Trisic	09/09/2020
Committee	Tuan Tran	Ranka Trisic	David Hawkins	09/09/2020
	Ranka Trisic	Leah Douglas	Tuan Tran	09/09/2020
	Emma Sayegh	David Hawkins	Adel Dafla	09/09/2020
	Vacant			
	Vacant			
	Vacant			

In her short address to the meeting Nicole spoke about SLAC as one of the oldest organisations in the Neighbourhood Houses sector. She noted the vital role the Neighbourhood Houses play in the community, particularly in times like we are living now; and the need for the services will only grow as we go through the recovery stage. The services that SLAC and the Neighbourhood Houses provide, such as adult education programs: the English language, Digital Literacy and Work Skills; social connections and community assistance are invaluable and Nicole commended the SLAC team for outstanding work.

Nicole then gave the Chair back to Leah Douglas, the re-elected President.

Leah thanked Nicole and everyone in attendance. Leah then noted that we would usually invite everyone to stay for supper, but since we had to go online this year, she invited everyone to stay for some fun online activities that the team planned. She also encouraged anyone who may be interested in joining the Committee to stay for a quick meeting of the newly elected Committee later on.

10. Meeting declared closed at 7.38pm. The recording stopped.